

Basic furniture, equipment and services included in the flat-rate rental fee for

**CityCube level 3:
rooms with technical equipment
rooms R2, R3, R12, R13 on level 3**

- table and / or chair arrangement
- 1 lectern with 1 microphone¹
- chairman's table with 2 chairs and 1 microphone¹
- 1 PC audio port,
- 1 microphone port (handheld or clipped microphone)
- PA system
- 16:9 images projected onto wall
- 1 projector
min. 4.800 ANSI lumens,
- connecting leads to projector, on lectern, HDMI port²
- wall-to-wall non-removable carpeting
- wall-mounted power sockets (230 V), including electricity consumption
- wastepaper basket
- artificial room lighting
- cleaning service (once per event day)

Manually operated sun blinds on windows.

Chairs in rows are connected and non-moveable.

Please note that any changes regarding room usage must be specified in advance and are subject to feasibility.

For fire safety reasons it is prohibited to leave doors open. No objects may be placed in the passageways or corridors.

Only Messe Berlin staff is allowed to operate the technical equipment.

Personnel costs for construction and dismantling of the listed furniture and equipment items are included in the rental fee.

Staff employed to operate the technical equipment as well as changes to the standard setup are subject to additional fees.

¹ wired

² users with laptops must bring their own adapters (e.g. HDMI > DVI)