

The most important information

For all general questions please contact our #SCCON Hotline: +49 30 3038 2300.



Stand construction Basic Partner Packages in hub27: Our stand construction colleagues Gesa Miltner, Mariam Khaindrava and Simon Szameitat will help you with questions about stand construction and stand equipment for the Basic Packages at hub27. You can reach them at + 49 30 3038 4551, + 49 30 3038 4563 or +49 30 3038 4698.

Stand construction startup area: +49 30 3038 4634

Stand construction hall 25 and self-builder: you have technical problems or want to order additional stand construction services? Orders can be looked up and made all the time in the Exhibitor Shop (BECO – QR Code).



In urgent cases please contact **+49 30 3038 1462**.



For quick **stand cleaning in emergencies**, you are welcome to contact Mr. Ingenhütt at **+49 30 3038 4108**.



We offer you a **free storage facility** in hall 26. Our contact person for on-site storage is **Mr. Torrisi**. You can reach him on the following phone number **+49 173 2093020**.



You are welcome to use the free WiFi at the Smart Country Convention.
Network: **SCCON WIFI**. You do not need a password.



Smart Country Convention App: The free app with the current hall plans, all exhibitors, programme items and other services can be found in the App Store or Google Play Store.



You can reach our press team at **+49 30 3038 2394**.



The **hall inspectors** Mr. Schulz (hub27) und Mr. Goldau (hall 25) are authorised to check compliance with the building regulations on behalf of the exhibition management and to intervene if necessary in the event of hazards. You can reach them at **+49 30 3038 4143** or **+49 30 3038 4149**. If you have any problems in the hall, you can also contact the exhibition management directly at **+49 30 3038 2300**



Use your trade fair participation more efficiently: A **lead scanning solution** provided by SCCON gives you access to contact details of event participants. You can book the **lead scanning app** via the Exhibitor Shop (see QR code) under Marketing and PR-Services.



In the halls you will find various food trucks, where you can buy **food and drinks**.



Attached to this folder you will find our official **Career Point sticker 2024**. As far as you have submitted your jobs to us, you can attach it to your stand in a clearly visible way to attract the attention of all interested parties.



For **catering at your stand**, please contact the exhibitor service team at Capital Catering GmbH on **+49 30 3038 2993**.

Please note the following important information:

Each exhibitor is obliged to set up his stand during the visitor opening hours from 9 a.m. to 6 p.m. and to staff it with qualified personnel. **Dismantling of the stand** on Thursday, 17 October 2024 **before 6 p.m. is not permitted**.

The **police** advise you to pay special attention to personal belongings. If you observe a theft, please inform the security service and the police immediately. In case of personal injury, please call 110 or **+49 30 4664 222701**. For an online complaint please visit: www.internetwache-polizei-berlin.de.

Further information can also be found online at www.smartcountry.berlin.

Traffic Guide - Smart Country Convention 2024



Access for construction and dismantling via gate 25 to hall 25 - 27
 GPS coordinates: 52°30'11.2"N 13°16'03.9"E

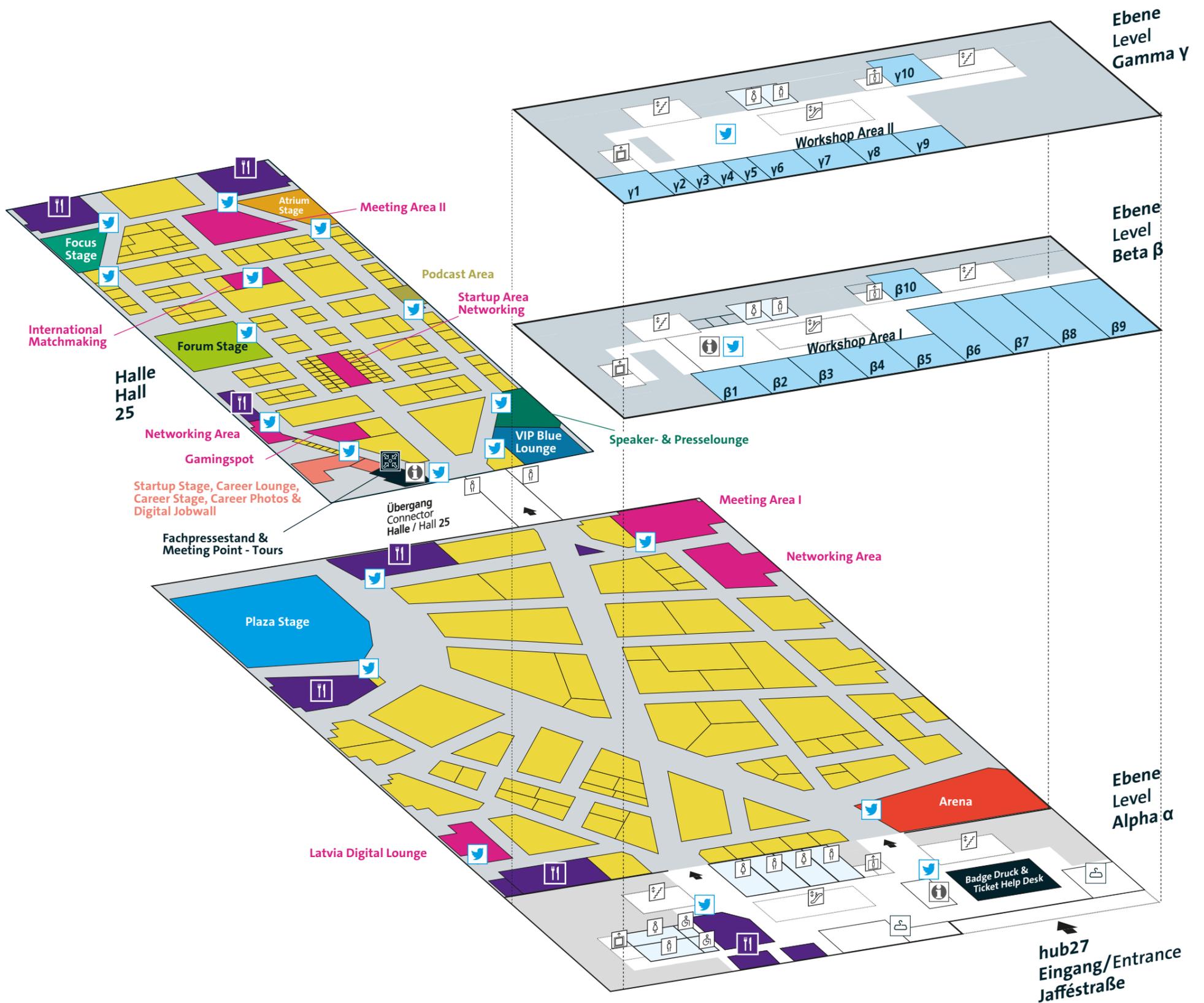
	<u>construction</u>	<u>event time</u>		<u>dismantling</u>	
	12.10.2024 - 14.10.2024* 07:00 a.m. - 10:00 p.m.	15. - 16.10.2024 09:00 a.m. - 06:00 p.m.	17.10.2024 09:00 a.m. - 06:00 p.m.	17.10.2024* 07:00 p.m. - 10:00 p.m.	18.10.2024 - 20.10.2024* 07:00 a.m. - 10:00 p.m.
Cars / Vans Total length 6 m 	only loading zone booking max. stay 1,5 hours	delivery 08:00 a.m. - 07:00 p.m. max. stay 1 hours Deposit: 200€ cash	delivery 08:00 a.m. - 04:00 p.m. max. stay 1 hours Deposit: 200€ cash	only with loading zone booking max. stay 1,5 hours	only with loading zone booking max. stay 1,5 hours
Trucks Total length <= 12 m 	only with loading zone booking max. stay 2 hours	delivery 8:00 a.m. - 9:00 a.m. 6:00 p.m. - 7:00 p.m. max. stay 1 hours Deposit: 200€ cash	delivery 8:00 a.m. - 9:00 a.m. max. stay 1 hours Deposit: 200€ cash	only with loading zone booking max. stay 2 hours	only with loading zone booking max. stay 2 hours
Trucks Total length > 12 m 	only with loading zone booking max. stay 3 hours			only with loading zone booking max. stay 3 hours	only with loading zone booking max. stay 3 hours
Trailer 		Trailer require an additional deposit of 200,00 €.			
Forklift Service	07:00 a.m. - 06:00 p.m.	none	none	08:00 p.m. - 10:00 p.m.	07:00 a.m. - 06:00 p.m.
Loading zone booking	The loading zone booking is available from 11.09.2024 and made via the following link: https://visifair-bookings.messe-berlin.de/ The entrance to the exhibition grounds is only possible with the booking of a loading zone. You will receive more detailed information regarding the approach/access after booking the loading zone.				
Event code	4Zgfg (You can register for the Smart Country Convention with the event code after logging in)				

Forwarding Company	<p>If you require a forwarding services you have to order it separately from Schenker Deutschland AG, stating the booking number: @: Online Order Service (dbschenker.com) Mail: fairs.berlin@dbschenker.com Tel.: +49 30 3012995-420 Note: Returns of empty containers to the stand in the hall by the shipping partner can only take place 1.5 hours after the end of the trade fair.</p>
Construction and Dismantling Passes	<p>All vehicle occupants and all set-up and dismantling workers arriving on foot require a valid access authorization. Codes for the free set-up and dismantling passes must be ordered in advance via the Exhibitor-Shop under "Tickets and Parking". Exhibitor-Shop</p>
*Night Construction and dismantling	<p>*Construction and dismantling between 10 p.m. to 7 a.m. is subject to registration and fee. And can be applied under "Permissons and Guidelines" in the Exhibitor-Shop Exhibitor-Shop</p>
<p style="text-align: center;">Cars can use car parks P17 and P18 during the set-up and dismantling periods for a fee of €15. Parking for trucks is available at the public car park P12, Halenseestr. 51, 14055 Berlin. Vehicles and loading units parked without authorisation (on the exhibition grounds) will be moved for a fee.</p>	

HALLENÜBERSICHT HALL OVERVIEW

smart country

convention



- | | | | | | |
|-------------|------------------------------|---|---|----------------------|-------------------------------------|
| Expo Area | Atrium Stage | Badge Druck & Ticket Help Desk | Tweet-Point & Program Screens | Rolltreppe Escalator | Toilette Toilet |
| Plaza Stage | Focus Stage | Workshop Area | Infopoint | Aufzug Elevator | Behindertentoilette Disabled toilet |
| Forum Stage | Startup Stage & Career Stage | Kantine 4.0 | Fachpressestand & Meeting Point - Tours | Treppe Stairway | Lastenaufzug Freight elevator |
| Arena Stage | Podcast Area | Networking Area, Meeting Area, International Matchmaking & Gamingspot | | Garderobe Cloakroom | |

Wie schütze ich mich vor Dieben am Messestand?

Tipps der Polizei für Ausstellende...

- Nehmen Sie nur das Notwendigste mit zu Ihrem Stand und behalten Sie stets Sichtkontakt.
- Achten Sie auf Ihre Wertgegenstände und behalten Sie diese eng an Ihrem Körper (möglichst im vorderen Bereich).
- Tragen Sie Ihre Wertgegenstände unter Ihrer Kleidung, nah an Ihrem Körper.
- Tragen Sie Ihre Hand -und Umhängetaschen geschlossen und mit der Verschlussseite zum Körper.
- Verhindern Sie den freien Zutritt fremder Personen zu Ihren Privat-, Geschäfts- und Aufenthaltsräumen, ohne sich selbst in Gefahr zu bringen.
- Trickdiebe arbeiten häufig im Team: Mindestens eine der Personen sorgt für Ablenkung, damit die anderen Personen aktiv Diebesgut an sich nehmen können.
- Achten Sie auf oft unscheinbare, zusammengehörige Teams und hören Sie auf Ihr Bauchgefühl.
- Bei bemerkten Straftaten oder auch verdächtigen, auffälligen Personen verständigen Sie die Polizei.
- Außerhalb der Öffnungszeiten der Messe sollten Sie Wertsachen vom Stand entfernen oder sicher einschließen.

Sind Sie bestohlen worden?

- Erstellen Sie eine Strafanzeige bei der Polizei.
- Gestohlene oder verlorene Scheck -und Kreditkarten melden Sie bitte sofort der Sperrhotline: 116116.
- Die Seriennummer Ihres Handys (IMEI-Nummer) finden Sie über die Tastenkombination *#06# Ihres Handys, die im Falle eines Diebstahls für eine Strafanzeige hilfreich ist.

Sie erreichen die Polizei Berlin unter der Notrufnummer: 110.

Der zuständige Polizeiabschnitt 22, Charlottenburger Chaussee 75, 13597 Berlin ist unter der Telefonnummer: +49 (30) 4664 - 222700 oder +49 (30) 4664 222701 zu erreichen.

Zu den Messezeiten ist die Polizeiwache in der Messehalle 7, Tel.: +49 (30) 4664 200760 zu erreichen.

Police Advice: How to Prevent Theft from your Trade Show Booth

- Carry only what you need for the day and never leave your booth unattended.
- Watch your valuables and keep them close to you, if possible on the front of your body.
- Place valuables out of sight and hide them in the clothing you're wearing.
- Carry handbags and shoulder bags with the opening towards your body.
- Prevent unauthorized access to your private rooms, business premises and lounges, but don't endanger yourself
- A lot of confidence men/women work in teams and collaborate with each other: for example, while one of the thieves distracts a person, an accomplice will steal from them.
- Watch out for confidence teams. Trust your gut instincts.
- If you see any suspicious activity or suspects- always alert law enforcement.
- After hours, remove your valuables from the trade show display and lock them up.

Have you been robbed?

- File a police report.
- You can report a lost or stolen card by dialing 116116.
- Find your mobile phone's serial number (IMEI number) by dialing *#06# on the keypad. Details about your device's IMEI or serial number will automatically appear on the screen. If your phone is stolen you should report it to the police. Law enforcement might request the serial number of your device.

You can reach the Berlin police by calling 110.

The police station in charge is

Polizeiabschnitt 22

Charlottenburger Chaussee 75

13597 Berlin

Dial +49 (30) 4664-222700 or +49 (30) 4664-222701

During the event there is a police station located in Exhibition Hall 7.

Dial +49 (30) 4664 200760.